

2018-19 OFFICE SUPPLIES BID RESULTS Ratified 3/19/18
Contract Term – April 1, 2018 to March 31, 2019

Office Supplies			
Copy Paper- White – TOTAL 112		WB Mason Item #WBM21200 - \$23.17/case	
Quantity	Unit	Description	Notes
2	Cases	Derry Township	
50	Cases	Highspire Borough	
60	Cases	Lower Allen Township	

Card Stock- White – TOTAL 2		WB Mason Item #WAU40311CT - \$34.96/case	
Quantity	Unit	Description	Notes
2	Cases	Derry Township	

Wite-Out EZ Correct – TOTAL 20		WB Mason Item #BICW0TAPP11 - \$1.54/each	
Quantity	Unit	Description	Notes
20	Each	Lower Allen Township	

Shredding Service – WB MASON DOES NOT OFFER SHREDDING SERVICE			
Municipality	Description	Frequency	Notes
Derry Township	Mixed paper shredding from residents	2x a year (April and October) Saturday Morning 8 Am to 11 AM	On site – 650 Clearwater Road, Hershey, PA
Harrisburg City	Personnel and other records stored in record storage boxes	As needed (quarterly anticipated)	On site – 10 N. Second Street, Harrisburg, PA Parking/staging area will be provided for services
Highspire Borough	Paper records and waste	1/month	Off site or on-site
Lower Allen Township	Office Paper	Every 8 weeks Mass archive destruction annually	On Site

Contact Information

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