

## **Codes Enforcement Officer Susquehanna Township**

Susquehanna Township has an immediate opening for a full-time Codes Enforcement Officer in the Community & Economic Development Department. The Code Enforcement Officer performs site inspections, investigations, and enforces and resolves violations of the municipal codes and ordinances. Applicants must have the ability to understand and interpret laws and regulations; resolve/de-escalate conflicts; communicate effectively orally and in writing; operate a personal computer and use applicable software; effectively recognize and set priorities; meet the public with tact and courtesy; and represent the Township in a professional manner.

The qualified candidate will have a combination of education and experience which indicates the ability to perform the duties of the position. An example of acceptable education and experience is completion of an associate degree and one (1) year in either municipal codes enforcement, construction, or law enforcement. Must possess a valid PA Driver's license. A complete job description is available at [www.susquehannatwp.com/codesofficer](http://www.susquehannatwp.com/codesofficer).

The Township intends to fill this position as soon as possible. Applications will be accepted until the position has been filled. To apply, submit a cover letter, resume, and three professional references to: Betsy Logan, Director of Community and Economic Development, Susquehanna Township, 1900 Linglestown Road, Harrisburg, PA 17110 or email to [blogan@susquehannatwp.com](mailto:blogan@susquehannatwp.com). Susquehanna Township is an EOE.