

CapCOG Board of Delegates

Monday, July 18, 2022 - 7:00 PM

**DELEGATES IN ATTENDANCE:**

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| Camp Hill Borough - Bonnie Bentz  Conewago Township, Gary Painter  East Pennsboro Township, Terry  Watts  Highspire Borough, Mark Stonbraker  Lower Paxton Township, Robin Lindsey, Norm Zoumas | Middle Paxton Township, Jim Fisher  North Middleton Township, James Hare  Royalton Borough, Terry Watts  Silver Spring Township, Harry  Kotzmoyer  South Middleton Township, Cory  Adams  Susquehanna Township, Tom Pyne | Swatara Township, Michael Tuckey  Upper Allen Township, Ken Martin  Wormleysburg Borough, Margie Stuski and Sue Stuart |

**MUNICIPALITIES NOT IN ATTENDANCE:**

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| Annville Township  Carlisle Borough  Carroll Township  Dauphin Borough  Derry Township  Dillsburg Borough  East Hanover Township  Fairview Township  Goldsboro Borough  Hummelstown Borough | Hampden Township  Harrisburg City  Lemoyne Borough  Londonderry Township  Lower Allen Township  Lower Swatara Township  Marysville Borough  Mechanicsburg Borough  Middletown Borough  Monaghan Township | Monroe Township New Cumberland Borough  Newberry Township  Paxtang Borough  Penbrook Borough  Shiremanstown Borough  South Hanover Township  Steelton Borough  West Hanover Township |

**NON-VOTING IN ATTENDANCE:**

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| Vince DiFilippo, Cumberland County  Doug Brown, Dauphin County  Miguel de la Riva, Keystone Traffic Group  Jamie Keener, Buchart Horn  Scott Loercher, Buchart Horn | CapCOG STAFF  Gary Myers, Executive Director  Rhonda Campbell, Administrative Assistant |

The meeting was called to order at 7:00 PM

The Pledge of Allegiance was recited.

Roundtable introductions were made.

**Presenters**

Miguel de la Riva, Keystone Traffic Group, Ltd. - Traffic Signal Maintenance Agreements

* AASHTO, FEMA, NTOC, and Institute of Transportation Engineers rating: National average is a D+ for maintenance of traffic signals.
* PA receives a grade of F.
* Traffic signals in PA are owned, operated, and managed by municipality in which located. Regardless of road ownership.
* PennDOT recently changed permitting regulations. Used to have to submit a TE-160 for approval of new or old signal - 5 pages long and required a municipal resolution.
* Governed by PennDOT PUB 191 - Maintenance and Operation of traffic signals. 1st 1989; then 2010, then December 28, 2020.
* December 2020 updated Pub 191.
* Traffic Signal Maintenance Agreement (about 30 pages long) must be in place prior to issuance of a new or revised traffic signal permit.
* If municipality doesn't execute a TSMA, the municipality will not be able to install new traffic signals and will not approve modifications to existing signals.
* New permitting process once TSMA executed is a one-page submission (vs. five pages previously) and municipal resolution is not required if the TSMA identifies an authorized person to submit applications.
* Tom Pyne - Red arrows seems to be new direction in traffic lights. Any safety studies on using blinking red lights? de la Riva - Flashing arrow is fairly new. Many safety studies throughout states (MN implementing them for close to 10 years) from a safety standpoint they reduce left turn crashes by 20%. Some operational advantages; engineer has more advantages to phase and time signal. Improves safety and operations.
* Margie Stuski - Expiration date on new permits or do we have to renew routinely? de la Riva - There is a timeline but I don't have that data. Old permits you don't have to anything with the changes. Only new or modifications to signals require the TMSAs.
* Jim Fisher - If a traffic study determines a light is needed on a state road. You may be able to get the installation paid for by the Department. But once installed, it is completely municipality's responsibility. Do you have to contract with maintenance group to do it? de la Riva - Yes, the municipality would enter an agreement with a contractor.
* Perhaps there is a way for CapCOG to join forces and get bids from traffic maintenance for signals to reduce costs.
* Robin Lindsey - Data on # of traffic lights - when is it from. de la Riva - It was downloaded today.
* Ken Martin - Did we ever think about joint bidding it? Gary Myers- we did many years ago. We can ask managers again.

**Jamie Keener, Buchart Horn Architects**

* Thank you for opportunity to speak with you and thank you for your service.
* Keener is Director of Market Development.
* Buchart Horn is 75 years old; 23 years average experience of BH engineers and designers, 12 offices in US and 2 locations in Europe. Based in York, PA.
* Water Resources, Transportation and Architecture - three main areas of business.
* More than 70 police and public safety projects. More than 100 awards in design excellence.
* 650 projects completed for more than 150 municipal.
* Scott Loercher, VP Architecture joined Keener.
* 95% of work is publicly bid.
* Keener shared information on EV charging stations. Currently working with City of Pittsburgh to put in EV Charging stations.
* Do a lot of trail work - Working on trolley trail from Mechanicsburg through SS through Monroe to Dillsburg.
* Also have landscape architecture housed in Water Services division.
* Jim Hare - State has charging station at Pine Grove but plug didn't fit his Tesla. Are the plugs on the stations universal? Keener - The vehicle should have an adapter to adapt to different charging stations. Tesla is the Iphone of electric cars.
* Keener left presentation on thumb drive for everyone.

**Consent Agenda**

June 2022 Minutes and Treasurers Report. Fisher motioned; Jim Hare seconded. Unanimously approved.

**Executive Director's Report**

* **SAFER Grant**
  + **First Invoice sent to FEMA - TOTAL: $78,470.03**
    - * + Scott Ryno - Program Manager: $22,500.00
        + The Communication Solutions Group: $54,008.03
        + UPMC - $1,962.00
        + Stuski motioned to approve payments to vendors/consultants. Tom Pyne seconded. Unanimously approved.
* **Auction - Wed. July 20, 2022**
  + Starts at 9 AM; Vehicles at 11 AM
  + Fair Oaks School, Carlisle (South Middleton Township)
  + BAHZ Auctioneer - Same as last year
  + 15 members participating (18 last year
* **Picnic and Golf Tournament**
  + September 19, 2022
  + Armitage Golf Course & Caddyshack Restaurant
  + Sponsorships - $12,525.00
* **August 2022 Meeting**
  + No meeting in August
  + Martin motioned. Pyne seconded. Unanimously approved.

**County Reports**

***Cumberland County - Vince DiFilippo***

* American Recover application extended to July 1. 322 applications requesting $175 M in funds. $48M in available funds. Decisions in next few weeks.
* County passed Volunteer Fire Fighter Tax Credit.
* PA Dairymen's Assoc - Ag Discovery Center decision delayed until end of July. Cumberland and Adams in contention.
* August 6 and October 27 - Waste Collection dates for the year.

*Dauphin County - Doug Brown*

* Cultural fest August 20 - City Island, 3-10 PM
* Local Gaming Grant - August 1 pre-application meeting deadline.
* Community Development Block Grant opens September 1

*York County - No Report*

*Legislative Update - Nate Silcox provided a handout which is included with these minutes.*

*PaCOG Update - Gary Myers*

* Nothing to Report

*UCC Update - Terry Watts*

* Last month's meeting continued. Explore some options suggested to reestablish fire separation and possibly resolve issue. 90 Days given to resolve.
* Myers - Thank you to Terry and appeals board members who helped to revamp our application process to tighten it up.

***SAFER Update - Ken Martin***

* 21 companies are fully engaged in SAFER Grant.
* 14 people signed up for physical so far.
* Looking at Life Insurance for FF II classification; getting quotes from Provident and VFIS.
* Stipends to FF1 - 332 FF in 21 companies are qualified as FF1 and 188 have responded to 12% or more calls so likely to get stipend.
* Tuition reimbursement - A degree path or college/technical school course. Within 60 days we will have criteria out to companies.
* Got our first reimbursement from FEMA.
* We are very pleased with Scott Ryno and The Communications Solutions Group.

**Good of the order**

* Pyne - Labor shortage issues has impacted services like trash collection. Is it affecting other municipalities and other contractors? It is getting to breach of contract levels. Penn Waste is our contractor. Pyne will send Rhonda Campbell questions and we will survey managers.
* Fisher - Waste Management is having same problem. Complaints in our Township and in Dauphin Borough. August 11 we are receiving bids for renewal. The likelihood is that some vendors are going to require toters for one-man trucks and won't take bags.
* Martin -Republic is the same and the Township is concerned.
* Lindsey - Waste Management is picking up trash but the yard waste is a problem. They have hired a third party to handle it when needed. Some municipalities have instituted a penalty for not picking up. Lower Allen has a $200/day penalty if they don't pick up on schedule. We don't use totes because some of our townhouse communities can't accommodate them.
* Myers - You can put a penalty into place but the vendor will just elevate their prices.
* Stuski - Salzmann Hughes has some municipalities considering a lawsuit against Penn Waste.
* Martin - EV Charging Stations - vendors or resources for EV Charging stations? We need information. Is there a body of information out there to help inform us?
* Pyne - There is an EV state grant program available.

Meeting was adjourned at 7:57 PM Norm Zoumas. Tom Pyne. Unanimously.