

**Capital Region Council of Governments Board of Delegates Meeting**  
**Hampden Township Building, Room 202**  
**Monday, June 15, 2015, 7:00 pm**

**MINUTES**

**DELEGATES IN ATTENDANCE:**

Carlisle Borough, Owen Snyder	Hampden Township, Nate Silcox	New Cumberland Borough, Bob Edwards
Dauphin Borough, Trudy Koppenhaver	Lemoyne Borough, David Beasley	North Middleton Township, Harry Kelso
Derry Township, Sandy Ballard	Londonderry Township, Anna Dale	Paxtang Borough, Denny Beaver
Dillsburg Borough, Mark Ryder	Lower Allen Township, Rick Schin	Steelton Borough, Dennis Heefner
East Pennsboro Township, Paul Hartman	Lower Paxton Township, Bill Seeds	Susquehanna Township, Gary Myers
Fairview Township, Robert Stanley	Middle Paxton Township, Jim Fisher	Upper Allen Township, Ken Martin
Goldsboro Borough, Robert Charles	Monroe Township, Mike Pykosh	Wormleysburg Borough, Margie Stuski

**NON-VOTING IN ATTENDANCE:**

Tim Solobay, State Fire Commissioner	Ann Simonetti, CapCOG Exec Director
Jim Hertzler, Cumberland County Commissioner	Frances Myers, CapCOG Admin Asst
Mike Knouse, ARRO	

**MUNICIPALITIES NOT IN ATTENDANCE:**

Camp Hill Borough	Highspire Borough	Monaghan Township	South Hanover Township
Carroll Township	Hummelstown Borough	Penbrook Borough	South Middleton Township
Conewago Township	Lower Swatara Township	Royalton Borough	Swatara Township
East Hanover Township	Mechanicsburg Borough	Shiremanstown Borough	West Hanover Township
Harrisburg City	Middletown Borough	Silver Spring Township	

President Nate Silcox called the meeting to order at 7:05 pm. He then led the pledge to the flag.

Round Table Introductions were made.

Nate asked for any edits, changes or questions on the consent agenda items of minutes and treasurer's report. Hearing none, he called for a motion to approve. Moved by Bob Charles, seconded by Rick Schin, and, approved unanimously.

**Presentation:**

State Fire Commissioner Tim Solobay spoke about key areas affecting Pennsylvania fire departments including, training- which is available online for seven disciplines, recruiting volunteers, funding equipment, Foreign Fire Relief pension, etc. SB370 is pending legislation to give monies to companies that wish to regionalize. Regionalization is being considered as a way to assist, and several fire companies have merged or created partnerships. Commissioner Solobay referred to the study *The Feasibility of Regionalizing Pennsylvania's Volunteer Fire Companies* which was written in 2005. Ann will get more copies and have them available for members.

**Executive Director's Report** - A written report was presented at the meeting and is included with the minutes

In addition, Ann mentioned the new solicitor for UCC appeals is Dan Altland, with approval of the Executive Committee. Mr Haas took a position with the PUC as a Judge. Also, the Local Government Advisory Committee for the Chesapeake Bay met and reviewed the Management Strategies. A measureable baywide is to install 2400 acres of trees by 2025. More on Urban Tree Canopy will be publicized in the coming years.

**Old Business:**

**Update on CapCOG Chesapeake Bay Pollutant Reduction Plan (CBPRP)**

Six members are participating in the program. Due to the decrease in numbers, the base price of \$120,000 was reduced to \$100,000.

Update on Wireless Facilities ordinance - Eight members are confirmed:

**New Business:**

Resolution for disposition and destruction of bid and financial documents more than seven years old. Following the PA Historical and Museum Commission/Municipal Records Manual, bid documents and financial documents may be discarded after seven years. Moved by Jim Fisher, seconded by Ken Martin, and, approved unanimously, to discard said records.

**County and Planning Commission Reports:** *(NOTE - county reports are sent via email to the municipalities in that county)*

- Cumberland County, Commissioner Hertzler
  - THANKS Program is going to be re-vamped
  - Working to help municipalities dispose of electronics per SR-60
- Dauphin County, Anna Dale no additions to written report
- York County - Mark Ryder – No report

**Committee Reports:**

- Bylaws – Gary Myers, tabled until July 2015 meeting
- Chesapeake Bay – Ann Simonetti, see executive director report
- Legislative Update – Nate Silcox
  - SB 299 Municipal Tax Credit for Volunteer Firefighters and Emergency Medical Service (EMS) Technicians
  - SB 370 Amendment to the Fire and EMS Grant Program
  - HB 911 911 Emergency Communications
- PACOG – Ann Simonetti, Annual Conference will be September 20-21 at the Harrisburg Hilton.
- UCC Appeals/Act 45 – Terry Watts – no appeals pending

**For the good of the order:**

- Upcoming Events – Mechanicsburg Borough Jubilee Day June 18; Monroe Township Community Day – June 20, Hampden Township Fun Food Fireworks– June 27
- Wormleysburg was audited by DEP in June.
- Fairview has received notification they will be audited by EPA

Meeting adjourned at 8:15 pm on motion by Mark Ryder, seconded by Sandy Ballard, and unanimously approved.

Respectfully submitted,

Frances Myers

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**Executive Director's Report, Ann Simonetti**

**Annual Auction** will be held on July 15, 2015, Sporting Hill Elementary School. All services are confirmed: Forklift and operator, facility reserved, and, auctioneer. Visit [auctionzip.com](http://auctionzip.com) to see the list of items sent in to date. 22 participants

**LGAC meeting** – Reviewed Management Strategies – 2400 acres of tree canopy to be installed in the Bay area by 2025.

**UCC Board of Appeals** – Steve Haas, who was the CapCOG UCC Appeals Board Solicitor, has left his law firm for a new position and therefore resigned his role with CapCOG. Dan Altland, sole proprietor attorney, has agreed to serve as the Appeals Board Solicitor with the same financial arrangement.

**Research for members**

Vehicle Bidding –6/04 Met with two dealers, Hondru Auto and Whitmoyer Auto, who are both on Costars. Will further discuss at the next managers meeting.

Disposal of street sweeping dirt – per DEP/EPA – several members have indicated they are interested in having this service bid. It will be added to spring bid items/services

Joint Code Program – per the request of managers, this program is being considered and vetted

**Picnic & Golf – September 21.** Please let CapCOG know if you will be golfing. If 50 golfers register, we can have a shotgun start meaning every team will finish at the same time

**Stormwater training sessions**

- Ruth Hocker, Lancaster City Stormwater Program Manager, is scheduled in June;
- Jared Hockenberry, GHD, will host and present in July;
- Londonderry will host a stormwater session and field tour of their installed BMPs; and,
- Scott Wyland and Lee Stinnett, Salzmann Hughes, will present in September

**Other Training**

- Reasonable Suspicion web class provided by WorkNET. This is compulsory training for CDL supervisors, per FMCSA regulations; employers must provide training to all persons who supervise drivers. July 21. Fee of \$35
- The Wallace Group will be doing a follow-up to their HR 101 Class that was held in April – not scheduled
- Penn State University Extension will conduct a Grant Writing Course on August 11 – fee of \$35

**BOD Meeting Presentations**

July - Senator Teplitz will share a legislative update and the Bravo Group will talk about the Sunoco pipeline project

**Other Meetings**

- 5/19 SARAA – benefits of CapCOG membership
- 5/20 2040 Regional Growth Management Plan w/TCRPC
- 5/20 South Central Assembly Summit wrap up meeting
- 5/20 Local Government Advisory Committee to the Chesapeake Bay Executive Council
- 5/21 continuation of LGAC meeting
- 5/22 Met with Dan Altland, UCC solicitor
- 5/27 Economic Development & Transportation Committee meeting, WSCC
- 5/28 Cumberland/Perry Joint Task Force (Transportation)
- 5/28 Kirk Stoner and Donna Morrelli, ACB, re grant for training and technical assistance
- 6/02 Environmental & Energy Committee meeting, HBGR
- 6/03 Governor's Breakfast
- 6/05 Highspire Stormwater Authority – explained the CapCOG CBPRP project
- 6/09 TCRPC Market Trends and Land Use Implications
- 6/10 Local Government Committee meeting, HBGR