

Capital Region Council of Governments Board of Delegates Meeting
Hampden Township Building, Room 202
Monday, March 21, 2016 7:00 pm

MINUTES

DELEGATES IN ATTENDANCE:

Carroll Township, Brian Schmick	Highspire Borough, Terry Watts	North Middleton Township, James Hare
Conewago Township, Gary Painter	Lemoyne Borough, David Beasley	Royalton Borough, Terry Watts
Dauphin Borough, David Koppenhaver	Londonderry Township, Anna Dale	South Hanover Township, Stephen Cordaro
Derry Township, Tom Clark	Lower Allen Township, Rick Schin	Susquehanna Township, Tom Pyne
Dillsburg Borough, Mark Ryder	Lower Paxton Township, Bill Seeds	Swatara Township, Tom Connolly
East Hanover Township, Paul Cornell	Middle Paxton Township, Jim Fisher	Upper Allen Township, Paul Rigney
East Pennsboro Township, John Kuntzelman	Monroe Township, Carl Kuhl	West Hanover Township, Tom Stewart
Hampden Township, Nate Silcox	New Cumberland Borough, Robert Kline	Wormleysburg Borough, Margie Stuski

NON-VOTING IN ATTENDANCE:

Dauphin Borough, Trudy Koppenhaver	Wormleysburg Borough, Sue Stuart
East Pennsboro Township, Paul Hartman	Commissioner Jim Hertzler
Lower Allen Township, Jack Simpson	CapCOG Exec Director Ann Simonetti
Monroe Township Alternate, Mike Pykosh	CapCOG Admin Asst Frances Myers

MUNICIPALITIES NOT IN ATTENDANCE:

Camp Hill Borough	Harrisburg City	Middletown Borough	Shiremanstown Borough
Carlisle Borough	Hummelstown Borough	Monaghan Township	Silver Spring Township
Goldsboro Borough	Lower Swatara Township	Paxtang Borough	South Middleton Township
Fairview Township	Mechanicsburg Borough	Penbrook Borough	Steelton Borough

President Nate Silcox called the meeting to order and led the pledge to the flag.

Round table introductions were made.

Consent Agenda Silcox asked for edits to any consent agenda items. The following changes were requested:

- November Minutes – Change “or” to “of”
- January Minutes – Add Lower Allen Township as attending
- January and February Treasurers’ Reports – Change “balance” to “variance”

Silcox asked for a motion to approve the November 2015 and January 2016 minutes and the December 2015, January and February 2016 Treasurer’s reports with the changes. Motion by Fisher, seconded by Schin, and passed unanimously.

Presentations:

PennVEST – Brion Johnson and Tesra L. Schlupp shared a power point presentation on how PennVEST chooses and funds projects either through low interest loans or grants.

Executive Director’s Report

A written report was handed out. Simonetti highlighted the ongoing marketing effort and mentioned that she has met recently with a borough that is interested in joining CapCOG.

Old Business:

Update on Regional CBPRP - A change in acceptance by DEP of a Regional Chesapeake Bay Pollutant Reduction Plan to accept on a watershed wide approach rather than COG wide has diminished this project. Pennoni Associates, having been chosen to work with CapCOG on this joint effort, will now work directly with the three CapCOG members who indicated interest.

Update on Public Safety Survey – 28 members have responded. Silcox asked that the delegates from the following municipalities encourage their staff to return the surveys:

Carroll Township	Londonderry Township	Middletown Borough	Shiremanstown Borough
Derry Township	Lower Swatara Township	New Cumberland Borough	South Middleton Twp
Hummelstown Borough	Mechanicsburg Borough	Penbrook Borough	West Hanover Township

The Public Safety Committee met prior to the board meeting to discuss the Public Safety surveys and to plan moving forward with the data collected. A public forum for fire chiefs and staff to discuss their specific areas of concern will be scheduled for a September time frame. Numerous names were provided as facilitators.

The next Public Safety meeting will be held at 6 pm, April 18 prior to the CapCOG Board meeting.

Update on Building Codes Program – Simonetti has submitted a Municipal Assistance Program grant application to DCED to assist with start-up costs.

New Business:

Simonetti stated that she and F Myers have been inputting joint bid tabulation information, have forwarded Notices of Award to the winning bidders, and await the final two Performance Bonds. Upon receipt, the information will be sent to the members and posted on the CapCOG website. Silcox asked for a motion to ratify the bids.

- In-Place and Joint & Crack Seal Projects
- Chemicals – Waste Water & Pool
- Construction Materials-pipe
- Fleet Vehicles and Materials
- Landscape/Park/Golf Course Materials, Chemicals & Services,
- Line Painting – Materials & Services
- Road Materials and Equipment Rental
- Traffic Signs, Posts, and Control Devices
- Waste Water & Stormwater Products

Motion by Stewart, seconded by Clark, and passed unanimously.

Simonetti stated that the Annual Financial Review was completed by Maher Duessel with no findings; copies are available upon request.

County and Planning Commission Reports *(reports are sent via email to the municipalities in that county)*

-Cumberland County –

Commissioner Hertzler mentioned that Cumberland County sent a resolution to the Legislature asking for changes to the Electronic Recycling requirements which have put an unfair burden on the county/municipalities because the retailers are not recycling as initially set in Act 108 of 2010. Hertzler asked CapCOG to consider a resolution as well.

Cornell mentioned that Dauphin County is having the same problem.

Simonetti said she forwarded an article earlier today from the Central Penn Business Journal about the York County reinvigoration of their e-recycling program. It will be forwarded to the membership.

-Dauphin County – Anna Dale – no report

-York County – Mark Ryder

VA Director Phil Palandro resigned and they are looking for a replacement.

Appointed a task force to review our nursing home operations to see how we can reduce this years estimated \$7 million subsidy.

Committee Reports:

- Chesapeake Bay/Stormwater MS4 – Simonetti - Next LGAC meeting March 23-26
- Legislative Update – presented by Nate Silcox and distributed
- PACOG – John Kuntzelman – No report
- Public Safety Committee – Bill Seeds – Next meeting will be 6 pm, April 18 prior to the CapCOG Board meeting.
- UCC Appeals/Act 45 – Terry Watts, no filings submitted

Executive Session

Silcox announced Simonetti's retirement at the end of 2016 and asked her to say a few words. Simonetti thanked all the members for their support throughout her time with CapCOG and stated how much she has enjoyed working with everyone.

He also mentioned that F Myers will be leaving the CapCOG at the end of May and moving to California. He thanked her for the work she has done for CapCOG.

Silcox moved into Executive Session and dismissed non-board members from the room. After 15 minutes, Silcox moved out of Executive Session.

Silcox called for a motion to hire Gary Myers as the CapCOG Executive Director, part-time, for a salary of \$45,000 to begin after Labor Day. Motion by Stuski, seconded by Pyne, and passed unanimously.

Silcox called for a motion to hire Rhonda Campbell as the CapCOG Administrative Assistant, part-time, for a salary of \$25,000 to begin May 16. Motion by Stuski, seconded by Stewart, and passed unanimously.

For the good of the order: Silcox stated a nuisance issue of feral cats. He solicited ideas, ordinances, and policies from the members to assist Hampden Township in curbing the issue.

Silcox also mentioned that PennDOT erected wire cables in the median on 283 to prevent cross over accidents. He is interested in the CapCOG considering a conversation with PennDOT to install something similar on I81.

The next meeting is Monday, April 18

Recording Secretary
Frances Myers