

## MINUTES

### **DELEGATES IN ATTENDANCE:**

Conewago Township, Gary Painter	Lower Allen Township, Rick Schin	South Hanover Township, Stephen
Dauphin Borough, Trudy	Lower Paxton Township, Robin	Cordaro
Koppenhaver	Lindsey	South Middleton Township, Cory
Dillsburg Borough, Mark Ryder	Middle Paxton Township, Jim Fisher	Adams
East Pennsboro Township, John	Monaghan Township, Vicki Aycock	Upper Allen Township, Paul Rigney
Kuntzelman	Monroe Township, Carl Kuhl	Wormleysburg Borough, Margie
Goldsboro Borough, Robert Charles	New Cumberland Borough, Robert	Stuski
Hampden Township, Nate Silcox	Kline	
Highspire Borough, Terry Watts	North Middleton Township, James	
Lemoyne Borough, Sue Yenchko	Hare	
Londonderry Township, Anna Dale	Royalton Borough, Terry Watts	

### **NON-VOTING IN ATTENDANCE:**

Jim Hertzler, Cumberland County Commissioner	Timothy Horstmann, McNees Wallace & Nurick, LLC
Jess Baker, PPL	Donna Kreiser, McNees Wallace & Nurick, LLC
Harry Deuine, PPL	Penny Pollick, McNees Wallace & Nurick, LLC
Bryan Wynn, PPL	Gary Myers, Executive Director, CapCOG
	Rhonda Campbell, Administrative Assistant, CapCOG

### **MUNICIPALITIES NOT IN ATTENDANCE:**

Annville Township	Harrisburg City	Paxtang Borough
Camp Hill Borough	Hummelstown Borough	Penbrook Borough
Carlisle Borough	Lower Swatara Township	Shiremanstown Borough
Carroll Township	Mechanicsburg Borough	Silver Spring Township
Derry Township	Middletown Borough	Steelton Borough
East Hanover Township		Susquehanna Township
Fairview Township		Swatara Township
		West Hanover Township

The meeting was called to order by Margie Stuski at 7:00 PM.

The Pledge of Allegiance was led by Robert Charles followed by roundtable Introductions.

## Presentations

Representatives of McNees Wallace & Nurick, LLC shared information on the Continuing Disclosure Landscape.

- Tim Horstmann shared the following information.
  - Continuous disclosure is a rule from SCC; municipalities who issue bonds to public to finance projects have to undertake certain disclosure to public.
  - To keep investors aware of what is going on in municipalities; municipalities must sign a continuing disclosure agreement.
  - Must provide updates to market about financial performance, annual budget – anything specified in the agreement.
- In 2014, SEC pushed MCDC initiative. Gave all municipalities chance to submit evidence of non-compliance to start clean.
  - Some municipalities had failures (e.g. failure to provide notification, failure to disclose information, etc.).
  - This is an ongoing concern of SEC so there are penalties expected for non-compliance – deliberate attempts to hide information or failure to provide notification to investors.
- Stuski asked if it was becoming more complicated to issue bonds as a result. Horstmann answered yes.
- Penny Pollick handed out several spreadsheets and reviewed information. Municipalities tend to get confused between *most recent* and *current information*.
  - Myers asked who reports the discrepancy.
  - Donna Kreiser answered that the underwriter has an obligation to do a five-year look back at CD history on existing bonds. Underwriter has to disclose what they learn in the offering document.
  - Discrepancies can result in a negative impact on ability to borrow money but not on credit rating.
  - Municipalities also make mistakes by assuming requirements are the same from year to year; they can change so Municipalities need to be aware of changes.
- Donna Kreiser wrapped up the presentation.
  - If you have issued bonds to borrow money through municipal marketplace, you have obligation to Continuing Disclosure. Take it seriously.
  - Sometimes compliance is inaccurate, despite best intentions. Be sure you understand and are following most current rules.
  - Third party providers who provide filings on behalf of clients: DAK out of Florida, very expensive and not uniquely familiar with PA. They are a national company. Another potential third party provider is your financial advisor.
  - McNees provides Continuing Disclosure services for their clients.

Representatives of PPL presented information on LED Streetlight Conversion. Brian Wynn, Jessica Baker, and Harry Divine attended Wynn presented.

- There is information on PPL's website about LED or HPS.  
[https://pplelectricsavings.com/Lighting/Overview?gclid=EAlaIQobChMI1bnY9cLp2QIViVYNCh036gLJEAAAYASAAEgKxsPD\\_BwE](https://pplelectricsavings.com/Lighting/Overview?gclid=EAlaIQobChMI1bnY9cLp2QIViVYNCh036gLJEAAAYASAAEgKxsPD_BwE)
- January 2016 PUC gave PPL rate to replace lights with LEDs.
- 180+ municipalities converted to LEDs.
- 11,500 customers replaced area lights with LED (e.g., barn lights)
- LED higher efficiency. Mercury vapor light takes 4x the power; high pressure sodium takes 2x more power than LED.
  - James Hair asked why people would want to keep using HPS (Legacy Lights).
  - Brian said that if you are building a new development next to an older one that uses HPS lighting, you might want for consistency in look.
- Conversions – Up-front charge for conversion. Inordinate is decorative light and there is a charge. If they are standard on a pole, there is no charge.
- Light change charge –Lights older than 10 years there is no cost. Younger than 10 years is a sliding scale.
- Conversion process –Last municipal bill needed to login and initiate a conversion. You can do a full or a partial conversion.
  - The conversion site is interactive and you can do it on your own or work with a rep of PPL.
  - You can also do a pilot to see how it looks, how residents felt about it.
- The ROI varies by municipality. Return is based on up-front cost; the lower the up front, the faster the ROI.
- Stuski asked if you can you install cameras below lights on PPL poles. Wormleysburg would like to install cameras in some recreation areas.
  - Divine said that camera becomes attachment to pole; this is only permissible for municipalities. Typically there is a monthly charge for mounting cameras.
- Hare asked if there is any light generation technology on the horizon that may replace LEDs.
  - Wynn responded that currently innovation is focused on making LEDs smarter. Nothing to replace LEDs.

### **Consent Agenda**

- Myers explained that we use cash basis accounting so funds may be received in a prior year but go to next year's event. For example, we received funds in 2017 for the 2018 Annual Dinner.
- November 2017 and January 2018 Minutes and Treasurer's Reports were unanimously approved. Motion made by Robert Charles, seconded by Rick Schinn.
- December 2017 Treasurer's Report was unanimously approved. Motion made by Charles, seconded by Schinn.

## **Executive Director Report**

- Joint bids will be sent to vendors on January 25, 2018. They will also be posted on the website. Bid opening is February 15, 2018.
- CapCOG will be getting a new website design in spring of 2018. We are working with Virtual Towns & Schools (VT&S) who specialize in municipal and education websites. Several CapCOG members have sites through VT&S and are pleased.
- Stuski shared that current redistricting maps are available if anyone wants a copy. Supreme Court website has interactive map.
- Myers reminded Board members that if they have any questions regarding financial reports, please email or call him.

## **Cumberland County Report**

Commissioner Hertzler reported.

- 83 people lost lives due to opioid overdoses; twice as many as two years ago. This is three to four times as many people killed in traffic accidents in Cumberland County.
- 64,000 people nationwide have died due to opioid overdoses. It is the leading cause of death in people under age of 50.
- Cumberland County Board of Commissioners filed a lawsuit in Cumberland County court seeking undisclosed damages against 20 drug manufacturers and distributors. Dauphin and York Counties have also filed suits. Counties are assuming tremendous costs as a result of opioid addiction.
- Information on Cumberland County website about their efforts to combat the opioid crisis.
  - CHad the first opioid intervention court in PA
  - Have a warm handoff program
  - Drug take back boxes
  - Narcon for first responders
  - Pilot program in county prison – injection of Vivitrol – to prevent them from getting high once out of prison
  - Continue to hold public information and education seminars
- County Planning Dept – Grant program for municipalities and nonprofit for plans, ordinances, and projects consistent with County Comprehensive Plan.
- Electronics Recycling Center - July 2017 – January 2017: 313,827 lbs of electronics collected. Average cost per customer \$46 for 96 lbs.
- Rabbit Transit is now providing management services to CAT. Cumberland County is optimistic.

Dauphin County Report - No report for February

York Report – Mark Ryder

- Announced exploration of the possible sale of PAN&RC skilled nursing facility.
  - Two more public hearings are scheduled for 3/7 and 3/27 at Central York High School 6:30 p.m. We encourage the public to attend.

## **Committee Reports**

Legislative Report – No report for February

PACOG – No report for February

Appeals/Act 45 - Terry Watts

- Two appeals scheduled for February 27.
  - Grindle v. N. Middleton – Head clearances for basement remodel.
  - GRC General Contractor v. Silver Spring Township – construction of mercantile/retail space in an existing building to be occupied by Jake’s Fireworks.

Public Safety Committee – No meeting in February. If anyone wants to serve on the Public Safety Committee, please email Gary Myers. Committee hopes to meet in March.

## **Good of the Order**

John Kunzleman – There was a meeting with PennDOT regarding the Erford Road bridge replacement. East Pennsboro Township was the only municipality at the meeting. John Owens requested that all affected municipalities are invited to future meetings. Wormleysburg, Camp Hill, and Lemoyne should be involved. Might want to include Harrisburg City also.

Rick Schin – Frank Wirth, Lower Allen Township Fire Captain might be interested in Public Safety committee.

Jim Fisher – Riverlands Safety Study - Tri-County and PennDOT Connects – meeting Wednesday with Middle Paxton and Dauphin Boro to discuss recommendations.

Motion to adjourn by Charles, seconded by Ryder. Adjourned at 8:10 AM.