



CapCOG Board of Delegates
Monday, March 17, 2025 - 7:00 PM

DELEGATES IN ATTENDANCE: 18

Camp Hill Borough - Michele Forbes Conewago Township - Mimi Legro East Hanover Township – Bryan Ziegler East Pennsboro Township, Terry Watts Hampden Township, Al Bienstock Marysville Borough, Brian Webster Middle Paxton Township, Wilbur Evans	Monaghan Township, Tracy Pawelski New Cumberland Borough, Drew Lawrence North Middleton Township, James Hare Royalton Borough, Terry Watts Shiremanstown Borough, Stevie Krpata Silver Spring Township, Harry Kotzmoyer	Susquehanna Township, Sean Sanderson Swatara Township, Tom Connolly Upper Allen Township, Ken Martin West Hanover Township, Mike Gossert Wormleysburg Borough, Mike Rudy
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MUNICIPALITIES NOT IN ATTENDANCE: 25

Annville Township Carlisle Borough Carroll Township Dauphin Borough Derry Township Dillsburg Borough Fairview Township Harrisburg City Highspire Borough	Lemoyne Borough Goldsboro Borough Hummelstown Borough Londonderry Township, Anna Dale Lower Allen Township, Jen Caron Lower Paxton Township Lower Swatara Mechanicsburg Borough Middletown Borough	Monroe Township Newberry Township Paxtang Borough Penbrook Borough South Hanover Township South Middleton Township Steelton Borough
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NON-VOTING IN ATTENDANCE:

• York County, James Runshaw • Paul Lewis, Insurance Freedom Associates • Rob Gill, Insurance Freedom Associates • Chase Ryder, PSDLAF	<u>CapCOG STAFF</u> Gary Myers, Executive Director Rhonda Campbell, Program Director
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The meeting was called to order at 7:03 PM by President, Ken Martin.

Gary Myers asked for a moment of silence in honor and remembrance of Elise Bienstock, wife of Al Bienstock, CapCOG Board Vice President and Hampden County Commissioner and John Thomas, Hampden Township Commissioner who recently passed away.

Roundtable Introductions were made.

Presentation

Insurance Freedom Associates (IFA)

Paul Lewis and Rob Gill represented IFA.

- IFA has been in business for 34 years. Anyone can have a cheaper price, but service is what people remember. So service is our focus.
- Employee and First Responder Insurance Discount Program.
 - Auto and Homeowner insurance discounts for employees, uniformed and non-uniformed.
 - We are not beholden to any one company. We have access to 15 companies for auto, for example. We are truly independent.
 - Serving region for 60 years.
 - No cost to municipality; no administration required.
 - Implementation options can be customized for municipality.
 - Myers- Just First responders? Lewis - No, all municipal staff as well.
 - Jim Hare - What happens if they leave municipality? Lewis - Most carriers are not very aggressive about following up so often former employees receive the discount.
 - Martin - Would it be appropriate to share with us who you work with? Lewis – We work with Hampden Township. We are in the opening stages of talking with other municipalities. This is somewhat a new program for municipal workers. Some carriers have had discounts for years but no organization or coordination to make people aware.
 - Some carriers have an organization size requirement before they'd offer a discount.
- Public Entities property and liability insurance program.
 - Since 1986.
 - Exclusive access to carriers with proprietary programs.
 - Serve more than 60 local governments and more than 30 FC in Central PA,
 - If entity qualifies, you could receive dividends. Only one time in the last 10 years that no dividend paid out.
- See handout for additional information.

PSDLAF

- Chase Byler represented PSDLAF.
- PSDLAF has served local governments and municipalities solely for 43 years.
- Byler has 19 years with PSDLAF.
- PSDLAF works with Local Education Agencies and Municipal Entities in the Commonwealth of Pennsylvania to help manage their investment needs. ¶ With over \$9 billion in public fund assets at its high, The Fund's continued mission is to **"Deliver an unrivaled experience of investment and client service excellence"**! ¶ The Fund provides Local Governments Manage \$9B in assets.
- Legality, safety, liquidity, yield is order of importance and principles founded on.
- Liquid and fixed-rate investments.
- Over the last two years - Act 10 2016- allows us to be more specific with offerings. Develop products that solely serve municipalities.
- GTS and Term Series II - Products only for municipalities.
- GTS - Liquid product. No minimum balance; no minimum/maximum withdrawals. AAA rating by S&P.
- No cost to sign up; can have a zero balance and then just participate when ready.
- Jim Hare - Is it insured? Byler - You buy a pool of investments and we buy those daily; and return given back to you in rate of interest. We have ownership of it. AAA rating by S&P.
- Similar to PLGIT.

- Term Series II - Fixed
 - 2 months to 1 year
 - Fixed rate of return.
 - No charge for wires or ACH transfers
 - Some ask, why do you earn less as you go out further? Reason we are in a reclining interest rate season right now. Forecasting toward future - Federal Fund Futures - June possibly .25% interest rate cut. Pricing in eventual rate cuts so that's why it drops. Planning for the rate cut.
- We also offer Bond proceeds management.
- CFMAX Program - cash flow model. No fee.
- How to Join: Pass a Board resolution to join; complete the packet, email packet to PSDLAF. Then we will come out and walk you through. Can sign up without making any deposit. No cost to join.
- Wilbur Evans - How has rates compared to PLGIT? Close? Byler - Right now about 3-4 basis point separation. We currently have the higher rate.
- Evans - do you have credit cards? Byler - Rebate card program that we can offer.
- See handouts for more information.

Consent Agenda

November 2024 and January 2025 Minutes were presented. No changes or comments.

February 2025 Treasurers' Report was presented. No changes or comments.

A motion to approve the consent agenda was made by Brian Webster. Wilbur Evans seconded the motion. Unanimously approved.

Executive Directors Report

Managers' Meeting

- Thursday, April 17, 2025
- Susquehanna Township
- Presentation by PNC Bank - *Support your Employee's Financial Wellness in a New Way*
Fred L. Landis, II - AVP, Organizational Financial Wellness
- 2024 Attendance average: 22
 - May: 23; July: 19; October: 19; December: 24

Auction

- Wednesday, July 16, 2025
- Good Hope School, CVSD
- Todd Fisher, Auctioneer
- Rhonda Campbell and Fisher are meeting with CVSD end of March to discuss layout and requirements.

Verizon Franchise Agreements

- April 10 - Kick off meeting - 11:30 to 2 PM (lunch provided by D. Cohen)
- Location: Hampden Township
- 24 Municipalities participating

Joint Bids - Ratify

- Joint Bid Results are available for review
- Ten categories were received and tabulated
- Over 40 hours of time invested in the compilation
- Following ratification, contracts and requests for Performance Bonds will be sent this week.
- Contracts due by 4/1 to begin work. Campbell will keep Public Works managers and Managers updated on contracts executed.
- Contract period is 4/1/25 to 3/31/26.

Program Director's Report

Training

- Three training programs have been conducted: Crisis Communications; Public Works Supervisors Roundtable; and Flagger Training.
- Four additional programs are scheduled for April: Flagger Training, Earth Moving Machinery (4 sessions due to demand), MS4 Outfall Inspection; and Establishing Capital Improvement Plan for Roadways and Bridges.
- We are researching other programs and have a dozen plus more planned for 2025.
- The majority of our training ideas come from members so please continue to share your needs with us.
- We encourage Delegates and Alternates to attend more of the programs. They are not just for the municipal employees.

Annual Dinner

- The 2025 Annual Dinner was held on January 20 at the Best Western Premier in Lower Paxton Township.
- A copy of the report was provided in the Board Package for tonight's meeting.
- A few highlights:
 - Robin Lindsey, Lower Paxton Township Board of Commissioners Chairperson was recognized as the 2025 Perry Albert Award recipient.
 - We had 120 guests attend the dinner.
 - Our sponsorships, once again, broke a record coming in at \$16,550.
 - The total net income for CapCOG from the event was \$10,686.

NEW BUSINESS

Joint Bid Ratification

- Myers asked for a motion to ratify the 2025-26 Joint Bid Awards.
- A motion was made by Sean Sanderson to ratify the 2025-26 Joint Bid Awards contingent upon the receipt of all legally-required documents from successful vendors. Motion was seconded by Tracey Pawelski.
- Unanimously approved.
- Campbell will send contracts this week.
- The results are on website and will be emailed to all vendors; managers; public works.
- Contract period is April 1, 2025 - March 31, 2026.

COUNTY REPORTS

Cumberland County - Gary Eichelberger

- Recycling - Household hazardous waste events. Paint, turpentine, etc. Four events this year. Pre-register with recycling department at Cumberland County.
- Municipal Advisory Board meeting is coming up. Meet quarterly to convene all Cumberland County municipalities for a roundtable session. That's going to be important going forward.
 - One of the goals this year is to do a strategic planning initiative. The County wants to bring municipalities into that planning process.
 - Pawelski - Are you inviting decision makers or staff to the roundtable? Eichelberger - I'd like to have a cross section. We are still designing the process, going to interview consultants for the strategic plan. But, we are looking for a broad base of stakeholders.
 - Pawelski – It would be great to bring municipalities together. In York County, we don't have anything like that.
- CVVB/CAEDC - Loans and grants available. Tourism or business development - please reach out to them.
- Some of you may have been agents of selling dog license. A lot has gone online. Residents can no longer get dog licenses at municipalities.
- Tom Connolly – Swatara Township is a very populated areas for hotels. \$5M a year leaves our Township and goes to Dauphin County Commissioners. Dauphin County is under a very different provision of hotel tax law that allows Commissioners more control than they would otherwise have. The hotel tax law says Commissioner must maintain arms-length distance from hotel tax revenue. This applies to all counties in PA except Dauphin County.

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Dauphin County – No Report

York County - James Crenshaw

- There is a new park in Fairview Township. County and our Trust pursued grant monies and will complete a 270-acre park in the next few months. Mini master plan to open the park to the public; 17 acres of property. Pursuing additional grant money to do a full site management plan.
- Additional 50 acres from Safe Harbor Dam to increase park to 300 acres.
- We take a lot of pride in our 11, soon to be 12, County parks.
- We have a parks and recreation consortium of directors. Presentations from HRG, State regarding grant funding, and included some managers as well.
- York County is going forward with its PA 275 efforts for next year. Trying to pull in as many municipalities as we can. We just hit 275 in York County last year.
- 2027 - Articles of Confederation celebration will be coming up.

Legislative Update – Nate Silcox

- Governor put forth budget proposal. Budget hearings over the last two months. Goal is by the end of June for budget. \$30M . Fire Grant is included, likely will still be an EMS proponent to it.

PACOG - Gary Myers

- Under the new leadership, we are back on track with monthly meetings.
- The first Annual Meeting in six years is scheduled for October in State College.
- Cogs are paying dues to rejoin the revitalized PACOG.
- PACOG was 144 COGs at one time; currently rebuilding.
- DCED funding and assistance and Local Gov. Academy has been very helpful in the effort to rebuild PACOG.

Public Safety Committee

- We are in year 4 of the 2021 \$2.2M SAFER Grant which is focused on recruitment and retention.
- The overall goal was to acquire 200 new recruits. We are at 172. We are on target to hit the goal.
- Grant report is included with these minutes.
- Next steps - We will apply for another grant; don't know when that window will be open.
- We will be surveying every municipality in CapCOG in May to garner their feedback on what focus area(s) the grant should focus.
- We will likely ask for a one-year extension to the current grant but will likely get six-month extension.

UCC Board of Appeals – Terry Watts

- No new appeals.
- We haven't had any follow up from last appeal. We assume they reached an agreement with the BCO and municipality.

Good of the Order

- Nothing for the good of the order.

A motion to adjourn was made by Watts. Michelle Forbes seconded. Unanimously approved.

Meeting was adjourned at 8:16 PM.