

Middletown Borough

Compliance & Technical Services Officer

Middletown Borough, Dauphin County, Pennsylvania with a population of about 8,900 is searching for a Compliance & Technical Services Officer to provide technical services support to Public Works, Emergency Management and Code Enforcement to improve communication, integration and access to information. Work will include database development and updates, operation of electric utility and public works software, preparation of reports and bid specifications, develop/implement MS4 storm water sewer system requirements, assist with emergency preparedness and response operations, assist with code enforcement, responding to resident complaints and resolving problems concerning compliance with Borough codes.

An example of acceptable qualifications is completion of a bachelor's degree in civil engineering, electrical engineering, environmental science or a related field or any combination of education and experience that demonstrates knowledge in the administration of public works, codes enforcement, and/or emergency management operations. Strong organizational, communications and interpersonal skills are required. Successful candidate must have a valid PA driver's license.

Salary will be commensurate with experience.

Applications should be sent electronically to JOBS@middletownborough.com. Please provide a cover letter, resume, salary requirement, and a list of 3-5 professional references. Applicant information will be kept confidential. Applications are due by July 30, 2018.