

Lower Paxton Township  
TOWNSHIP MANAGER

Lower Paxton Township (population 50,000), Dauphin County, PA seeks an experienced leader to serve as its Township Manager. The Manager has authority to supervise all day-to-day operations, and to coordinate municipal business among the five-member Township Supervisors, staff, and the community. The Manager oversees six departments: community development; finance and personnel; public safety; parks and recreation; public works; and sanitary sewer. The Manager also serves as the Manager of the Township Authority.

Lower Paxton is located in southcentral Pennsylvania with easy access to Harrisburg (state capital) and Hershey. The Manager administers annual budgets totaling \$52 million, and the Township employs 140 full-time and over 250 part-time employees. The current Manager is retiring after 28 years. The Township is in excellent financial condition as it serves the needs of a growing community.

The ideal candidate is a strongly committed individual who has a positive record of achievement and a history of developing constructive working relationships with both internal and external stakeholders. Candidates should possess a minimum of five years of experience in a municipal leadership role; knowledge of modern local government management and personnel principles; strong financial skills; and experience in land use planning and land development. A Bachelor's Degree in Public Administration or a related field is required, and a Master's Degree is preferred. The starting salary range is between \$120,000 to \$135,000 with excellent benefits.

Interested individuals must send a cover letter and resume to [gwolfe@lowerpaxton-pa.gov](mailto:gwolfe@lowerpaxton-pa.gov) by April 12, 2018. EOE.