

**PROGRAM/FACILITY MANAGER
LOWER PAXTON TOWNSHIP
FRIENDSHIP CENTER
HARRISBURG, PENNSYLVANIA**

Lower Paxton Township (population 47,360) is seeking an experienced individual to join the management team at the Friendship Center in an active and growing municipality. Responsibilities include: customer service, activity planning and supervision; employee supervision; facility management; rental coordination; budget; maintaining records; inventory. The applicant should have a bachelor's degree in recreation or a related field or equivalent combination of education and experience. Climbing wall and/or rock climbing experience is highly desirable for this vacancy. Necessary Knowledge, Skills and Abilities:

Knowledge in fitness programs and climbing wall operation.

Experience in facility maintenance and personnel supervision required.

Applications are available at the

Friendship Center, 5000 Commons Drive, Harrisburg, or downloaded from www.lowerpaxton-pa.gov. (resource page – employment opportunities)

BENEFITS: Full benefits package

CLOSING DATE: April 2, 2018 at 4:00 PM

Send resume and completed application to:

Rachelle Scott, Senior Manager
Friendship Center
5000 Commons Drive, Harrisburg, PA 17112.

Lower Paxton Township is an Equal Opportunity Employer.