

Capital Region Council of Governments Board of Delegates Meeting
Hampden Township Building, Room 202
Monday, March 20, 2017 - 7:00 PM

M I N U T E S

DELEGATES IN ATTENDANCE:

Annvile Township, Henri Lively
Carlisle Borough, Matt Candland
Conewago Township, Gary Painter
Dauphin Borough, David Koppenhaver
Dillsburg Borough, Mark Ryder
East Pennsboro Township, John
Kuntzelman, Paul Hartman
Goldsboro Borough, Robert Charles
Hampden Township, Nate Silcox
Highspire Borough, Terry Watts

Lemoyne Borough, David Beasley
Londonderry Township, Anna Dale
Lower Allen Township, Rick Schin
Lower Paxton Township, Bill Seeds
Mechanicsburg Borough, John Anthony
Middle Paxton Township, Jim Fisher
Monroe Township, Carl Kuhl
New Cumberland Borough, Robert Kline
North Middleton Township, Harry Kelso

Paxtang Borough, Kathy Bloss, Chris
Spackman
Royalton Borough, Terry Watts
South Middleton Township, Cory Adams
Swatara Township, Tom Connolly
Upper Allen Township, Ken Martin
West Hanover Township, Tom Stewart
Wormleysburg Borough, Margie Stuski

NON-VOTING IN ATTENDANCE:

Jim Hertzler, Cumberland County Commissioner
Virginia Cormier, ACCESS Employee Assistance
Programs
Jacob Kanagy, Neighborhood Dispute Settlement

Gary Myers, Executive Director, CapCOG
Rhonda Campbell, Admin. Assistant, CapCOG

MUNICIPALITIES NOT IN ATTENDANCE:

Camp Hill Borough	Hummelstown Borough	Silver Spring Township
Carroll Township	Lower Swatara Township	South Hanover Township
Derry Township	Middletown Borough	Steelton Borough
East Hanover Township	Monaghan Township	Susquehanna Township
Fairview Township	Penbrook Borough	
Harrisburg City	Shiremanstown Borough	

President Margie Stuski called the meeting to order and led the pledge to the flag.
Round table introductions were made.

Consent Agenda: Stuski asked for edits to any consent agenda items. She asked for a motion to approve the February 2017 Minutes. Motion to accept by Rick Schin, seconded by Terry Watts and passed unanimously. Stuski asked for a motion to approve the Treasurer's Report. Moved by Jim Fisher, seconded by Schin, and passed unanimously.

Presentation: Virginia Cormier, ACCESS Employee Assistance Programs

Gary Myers introduced Virginia Cormier who provided an overview of ACCESS Employee Assistance Programs. A copy of her presentation is included with this Board package.

- ACCESS is not affiliated with the State of Pennsylvania.
- They are under the umbrella of Gaudenzia Foundation and Gaudenzia, Inc.
- Cormier suggested the possibility of creating a consortium of interested municipalities to contract with ACCESS. This would spread the costs over a larger number of employees.

There were several questions following the presentation.

- Q. Law enforcement and emergency services professionals are using Narcon over and over with the same individuals. There is a Bill in the House that would require individuals with multiple Narcon admissions to receive court-mandated treatment. Would ACCESS participate in providing this treatment?
- A. Yes, if the organization has a contract with ACCESS.
- Q. Most insurance plans have an EAP. Why would municipalities want to contract with ACCESS?
- A. ACCESS is separate from EAPs. ACCESS connects individuals with a provider who carries the individual's insurance. ACCESS provides a more personal touch and follow-up than traditional EAPs. Individuals would be allowed to continue with their same counselor if they have developed a relationship through free EAP counseling.

Cormier will present to the managers on April 20, 2017 at the Managers' Meeting.

Presentation: Jacob Kanagy, Neighborhood Dispute Settlement (NDS)

Gary Myers introduced Jacob Kanagy, Program Administrator for Neighborhood Dispute Settlement.

- NDS serves Dauphin, Cumberland, and Perry Counties.
- NDS uses 26 volunteer mediators who are trained at their own cost. The cost ranges from \$700 to \$900 and is paid by the volunteer; training is held in Lancaster.
- Kanagy is the only staff person.
- Three quarters of the disputes they handle are neighbor-to-neighbor and landlord/tenant.
- Rick Schin commented that Lower Allen has used NDS successfully.

Kanagy will present to the managers on April 20, 2017 at the Managers' Meeting.

Executive Director's Report

- Stormwater Training is scheduled for March 30 on Pavement Management and is being presented by HRG.
- Human Resources Training is scheduled for April 6, 2017; presenter is Karen Young of HR Resolutions.
- A Firefighter Workshop on Building and Maintaining Effective Relationships with Public Officials is scheduled for April 10, 2017.
- Joint bids were finalized. Myers thanked Rhonda Campbell for her work in getting all the information tallied and sent.

Old Business:

- A survey will be sent to firefighters to garner their input on a Public Safety Administrator position. The survey will be sent to all individuals who attended the Firefighter Forum in August 2016, as well as other lists we've secured. Results will be shared at the April Board of Delegates' meeting.
- Nate Silcox shared information about a meeting with PennDOT to discuss I-81 Barriers. The meeting will be on March 30, 2017 in Carlisle. You need to pre-register. A report on the meeting will be shared at the April Board of Delegates' Meeting.

New Business:

- Joint Bids were ratified by the Board of Delegates. The bid contract dates are April 1, 2017 to March 31, 2018. Silcox motioned to approve. Ken Martin seconded. Unanimously ratified.

County and Planning Commission Reports *(reports were sent via email to the municipalities in that county.)*

Cumberland County – Commissioner Hertzler shared information from the report. A copy of his report was emailed to Cumberland County municipalities.

- The County is asking for an audit of Capital Area Transit due to questionable management, two pensions, failing to meet metrics over the last three years, a decline in ridership, and lost federal funding due to non compliance. It is Cumberland County Commissioner's belief that CAT is top heavy in administrative contributing to costs 50% higher than those of similar providers.
- Last year, the Legislature granted counties the right to charge \$15 to record deeds/mortgages. Cumberland County is surveying municipalities to determine need. Dauphin County has already enacted the fee.

Dauphin County –Report attached.

York County – Mark Ryder shared the following:

- York County is looking for a new director of nursing at PAN&RC.
- They have decided not to replace Eric Bistline by eliminating the director of emergency services position. Jacqui Brininger and Mike Fetrow will split Eric's duties.
- York County is in the final stages of the mandated 911 upgrade.

Committee Reports:

Public Safety Meeting: No Meeting

Chesapeake Bay– Myers is meeting with Brian Seipp to discuss the NFWF Grant on March 23, 2017. The grant provides \$50,000 for educational use. Brian will present at the April Board of Delegates' Meeting.

Legislative Update – Silcox provided a written report.

PACOG – There is a delegates meeting on April 21, 2017. Kuntzelman and Costa are working on the Annual Conference for 2017, which will be held at the Nittany Lion Inn in State College.

UCC Appeals/Act 45 – Terry Watts –

- An application was filed in Silver Spring Township. It will be heard at the April 25, 2017 hearing.

The meeting was adjourned at 8:00 p.m. on motion by Schin, seconded by Watts, and passed unanimously.

The next meeting is April 17, 2017.

Rhonda Campbell
Recording Secretary