

Capital Region Council of Governments Board of Delegates Meeting
Hampden Township Building, Room 202
Monday, February 20, 2017 - 7:00 PM

MINUTES *(approved 3-20-17)*

DELEGATES IN ATTENDANCE:

Conewago Township, Gary Painter
Dauphin Borough, Trudy Koppenhaver
Dillsburg Borough, Mark Ryder
East Pennsboro Township, John
Kuntzelman, Paul Hartman
Goldsboro Borough, Robert Charles
Hampden Township, Nate Silcox
Highspire Borough, Terry Watts

Lemoyne Borough, David Beasley
Londonderry Township, Anna Dale
Lower Allen Township, Rick Schin
Lower Paxton Township, Bill Seeds
Lower Swatara Twp, Frank Williamson
Middle Paxton Township, Jim Fisher
Monaghan Township, Vicki Aycock
Monroe Township, Mike Pykosh
New Cumberland Borough, Robert Kline

North Middleton Township, James Hare
Royalton Borough, Terry Watts
South Hanover Twp, Stephen Cordaro
South Middleton Township, Cory Adams
Susquehanna Township, Tom Pyne
and Frank Lynch

NON-VOTING IN ATTENDANCE:

Jim Hertzler, Cumberland County Commissioner
Jack Sherzer, MessageProse
Steve Deasy

Gary Myers, Executive Director, CapCOG
Rhonda Campbell, Admin. Assistant, CapCOG

MUNICIPALITIES NOT IN ATTENDANCE:

Annaville Township
Camp Hill Borough
Carlisle Borough
Carroll Township
Derry Township
East Hanover Township
Fairview Township
Harrisburg City

Hummelstown Borough
Mechanicsburg Borough
Middletown Borough
Paxtang Borough
Penbrook Borough
Shiremanstown Borough

Silver Spring Township
Steelton Borough
Swatara Township
Upper Allen Township
West Hanover Township,
Wormleysburg Borough

Vice President Anna Dale called the meeting to order and led the pledge to the flag.
Round table introductions were made.

Consent Agenda: Dale asked for edits to any consent agenda items. She asked for a motion to approve the January 2017 Minutes and Treasurer's Report. Moved by Robert Charles, seconded by Richard Schin, and passed unanimously.

Presentation: Steve Deasy

Gary Myers introduced Steve Deasy, President of Sustainable Resources Consulting. Steve discussed how his organization could assist municipalities and CapCOG with trash/recycling services. A copy of his presentation was included in the Board package.

There were several questions following the presentation.

- Q. How do you show the lowest bid per municipality?
- A. Use aggregate bids for participating municipalities. One price for all households bundled as a unit.
leverage trash component and add optional services such as recycling, electronics disposal/recycling, etc.
- Q. What is the role of Sustainable Resources Consulting?
- A. Help coordinate multiple municipality bidding.

- Q. How do you pull a joint bid when existing contracts expire at different times?
- A. May look at a ten-year span to align contracts. Would start with looking at the contract terms. Gary Myers shared it is like the process used with franchise agreements.
- Q. Have you surveyed municipalities to see when their contracts are up?
- A. No yet. That would be part of a data collection process. We would want to gather the data discreetly before sharing with haulers. We want to have hard data to share with haulers.
- Q. What about the Harrisburg City requirement to use the incinerator?
- A. The cost for the incinerator is 80% collection and only 20% disposal.
- Q. How would you handle electronics? Since 2012, they cannot be set out for curbside pick-up and haulers are not supposed to take them.
- A. This could be worked into the bid spec. Include requirements to handle electronics and household hazardous waste.
- Q. What if a municipality has mandated recycling? How does that impact the process?
- A. Typically, it is just about putting together a spec properly to ensure the best price.

Myers will talk further with Deasy and set up a presentation at a managers' meeting to discuss further and get their input. Following that, Myers will report back to the Board. Deasy's contact information was emailed to the Board on February 20, 2017.

Presentation: Jack Sherzer

Gary Myers introduced Jack Sherzer, President of MessageProse. Jack discussed how his organization could assist municipalities and CapCOG what, why, and how we communicate. A copy of his presentation was included in the Board package.

- Sherzer provides a full range of services from press releases, speeches, op-eds, website, and social media.
- There are multiple ways for savvy municipalities to get information out to the public.
- Fewer reports attend municipal meetings. This gives municipalities the opportunity to craft their message and distribute it unfiltered.
- Municipalities need to develop a good working relationship with local media. This becomes even more critical during times of crisis communication.
- Sherzer is offering a reduced rate to municipalities who are CapCOG members.

Myers will work with Sherzer to schedule training for municipalities through CapCOG. Sherzer's contact information was emailed to the Board on February 20, 2017.

Executive Director's Report

A written report was distributed.

Old Business:

- Emergency Services Coordinator Position and I-81 Barriers – See Public Safety Committee Report below.

New Business:

- Joint Bids opened February 16, 2017. Good participation from municipalities.
- We are tabulating the data; there is a lot of information to be entered. Bids will be ratified at the March meeting.
- Myers welcomed Annville Township as the first Lebanon County Municipality to join CapCOG.

County and Planning Commission Reports *(reports were sent via email to the municipalities in that county.)*

Cumberland County – A printed copy of his report was shared with Cumberland County municipalities. Commissioner Hertzler shared information from the report. Cumberland County is undergoing a Comprehensive Plan Update; please go online to fill out the survey.

The County is moving to offer services for electronics recycling. The County will have a center to dispose of electronics at a cost of 50 cents per pound. The center will be in an old barn at Army Heritage Road and Claremont Road. It will be open two days a week and will be available to anyone. Because it is fee-based, it is not restricted to residents of Cumberland County. It is planned to be by June, 2017.

Dauphin County –Dale reviewed the Dauphin County reports for January and February which were distributed.

York County – No report from York.

Committee Reports:

Public Safety Meeting:

The Public Safety meeting was held before the Board meeting. William Seeds will be stepping down as Chair of the committee following this year. Nate Silcox will become the Chair.

- The Committee discussed the Emergency Services Coordinator position. The purpose of the position would be to assist with common applications for firefighters, help with background checks, joint bidding, and state and federal grant preparation.
 - CapCOG will survey fire companies to get their input and present findings to the Board.
 - Currently, there is support but no firm financial commitment from Dauphin, Cumberland, or York counties to help fund the position. Commissioner Hertzler said Cumberland County wants to see more information before supporting the position.
- The Committee asked members to reach out to local legislators to convey concerns about the I-81 barrier issues.
 - CapCOG issued a resolution last fall. This is an ongoing issue with more accidents recently. It is important that our elected officials hear from us.
 - Commissioner Hertzler met with PennDOT Secretary Richardson recently. There have been four fatalities in the last year. He also met with Senator Reagan.
 - Seeds said his understanding was that when the three-lane work is being done on 81, they will be putting in barriers as part of that project.

Chesapeake Bay– Myers shared that the NFWF Grant was awarded to assist CapCOG members in MS4 compliance.

Legislative Update – Silcox provide a written report.

- The Governor proposed a \$32.3B budget. One of the suggestions is to merge four departments. The House will be in session March 13 and the Senate March 20. Their focus will be on budget hearings.
- Radar is being introduced again. SB279 and SB251.
- Fire Study – Senate Resolution 6 was adopted by the Senate. The House will take it up in March. There are 16 initiatives that House/Senate, Chair of Veterans Affairs looking to adopt this Session. Nate will share with Gary to send out to delegates.
- Governor proposed a fee to municipalities who use State Police service.
- Prevailing wage is another issue out there. CapCOG's position is to eliminate the prevailing wage. In October, Representative Kauffman will present to Board of Delegates. Rep. Kauffman is now the Chair of the Committee who could eliminate prevailing wage.

PACOG – Kuntzelman and Costa are working on the Annual Conference for 2017 which will be held in State College at the Nittany Lion In.

UCC Appeals/Act 45 – Terry Watts - no appeals have been filed.

Best wishes for a speedy recovery were offered by all to President Stuski.

The meeting was adjourned 8:30 p.m. on motion by Schin and seconded by Charles, and passed unanimously.

The next meeting is March 20, 2017.

Rhonda Campbell
Recording Secretary