

Capital Region Council of Governments Board of Delegates Meeting
Hampden Township Building, Room 202
Monday, May 15, 2017 - 7:00 PM

M I N U T E S

DELEGATES IN ATTENDANCE:

Conewago Township, Gary Painter
Dillsburg Borough, Mark Ryder
East Hanover Township, Charles Longreen
East Pennsboro Township, John Kuntzelman, Paul Hartman
Goldsboro Borough, Robert Charles
Hampden Township, Nate Silcox
Harrisburg City, Hillary Greene
Highspire Borough, Terry Watts

Lemoyne Borough, David Beasley
Londonderry Township, Anna Dale
Lower Allen Township, Jack Simpson
Lower Paxton Township, Dave Hogentogler
Lower Swatara Township, Frank Williamson
Middle Paxton Township, Jim Fisher
Monaghan Township, Vicki Aycock
Monroe Township, Carl Kuhl

New Cumberland Borough, Robert Kline
North Middleton Township, Harry Kelso
Royalton Borough, Terry Watts
Silver Spring Township, David Lenker
South Hanover Township, Stephen Cordaro
Swatara Township, Tom Connolly
Upper Allen Township, Ken Martin
Wormleysburg Borough, Margie Stuski

NON-VOTING IN ATTENDANCE:

Jim Hertzler, Cumberland County Commissioner
Andrew Bomberger, Tri-County Regional Planning Commission
Diane Myers-Krug, Tri-County Regional Planning Commission
Craig Staudenmaier, Nauman Smith Shissler & Hall, LLP

Gary Myers, Executive Director, CapCOG
Rhonda Campbell, Administrative Assistant, CapCOG

MUNICIPALITIES NOT IN ATTENDANCE:

Annville Township	Hummelstown Borough	Shiremanstown Borough
Camp Hill Borough	Mechanicsburg Borough	South Middleton Township
Carlisle Borough	Middletown Borough	Steelton Borough
Carroll Township	Paxtang Borough	Susquehanna Township
Dauphin Borough	Penbrook Borough	West Hanover Township
Derry Township		
Fairview Township		

President Margie Stuski called the meeting to order. Round table introductions were made. Stuski led the pledge to the flag.

Consent Agenda: Stuski asked for edits to any consent agenda items. She asked for a motion to approve the April 2017 Minutes. Motion to accept by Jim Fisher, seconded by Bill Seeds, and passed unanimously. Stuski asked for a motion to approve the May Treasurer's Report. Motion to accept by Harry Kelso, seconded by Robert Charles, and passed unanimously.

Presentation: Craig Staudenmaier – Right-to-Know Law

Gary Myers introduced Craig Staudenmaier of Nauman Smith Shissler & Hall, LLP. Craig provided a presentation on Pennsylvania's Right-to-Know law. A copy of Craig's presentation is included with these minutes.

- 2009 is the latest version of the Right-to-Know law. The legislature considered revisions to the law last session and is expected to revisit this session.
- The form a record takes is irrelevant (document, email, etc.), the key is whether it documents a transaction.
- There are 30 exemptions to the Right-to-Know law.
- Municipalities should have a written records retention policy and enforce it.
- Texts and social media posts are public records.

Presentation: Andrew Bomberger, Tri-County Regional Planning Commission (TCRPC)

Gary Myers introduced Andrew Bomberger. Andrew provided a presentation on the Regional Growth Management Plan. A copy of his presentation is included with these minutes.

- TCRPC projects 14.6% growth between 2015 and 2040 for the region, which includes Cumberland, Dauphin, and Perry Counties.
- Perry County is projected to lose households between 2030-2040.
- Jim Fisher asked how TCRPC factors societal choices such as millennials wanting to be in more urban areas. Andrew indicated that they don't; they use census data.
- Andrew shared that the Growth Management Plan would certainly impact transportation planning.
- Stuski shared that Wormleysburg is considering a Capital Beltway Resolution because they cannot seem to get ahead of congestion problems.
- Andrew said that the Growth Management Plan does not include commercial entities; it is only residential. It is a representation of where growth *could* occur; not where it *will* occur.
- David Lenker of Silver Spring Township asked if Andrew had any suggestions to get PennDOT's attention and action regarding the 81 Corridor and adding interchanges in Silver Spring Township. It isn't in the purview of this study and shared that Federal Standards dictate the amount of space/mileage between interchanges.

Executive Director's Report

- CapCOG's financial review was completed by Maher-Duessel. There are no findings and one recommendation.
- Managers' Meeting was held on April 20 – 11 attendees; 3 presenters.
- PSATS Flagger Training – May 11, 2017 – 19 registered
- Media Training will be rescheduled due to conflicts with a municipal managers' conference.
- Stormwater Training – Emergency Management – May 25, 2017 – 31 registered
- Stormwater Training – Audit Training – May 25, 2017 – 9 registered

Old Business:

- Auction – July 19 at 9 AM. Packages were emailed to members and associate members on April 26, 2017.

New Business:

- Capital Beltway resolution was presented for consideration. A copy is attached. The resolution is in support of PennDOT completing all phases of the capital beltway improvement project. Kelso motioned to approve, Kuntzleman seconded. Unanimously approved. Gary will finalize for Stuski's signature.
- Citizens Commission for Legislative & Congressional Redistricting Resolution. Gary provided a copy of the Susquehanna Township resolution for consideration. It was agreed that Gary will draft a resolution for CapCOG and present in June.

County and Planning Commission Reports *(reports were sent via email to the municipalities in that county.)*

Cumberland County – Commissioner Hertzler shared information from the report. A copy of his report was emailed to Cumberland County municipalities.

- Cumberland County Commissioners are once again supporting redistricting. They are hoping to secure support from the County Commissioners Association of PA. For more information, Hertzler suggested the website fairdistrictspa.com.
- Electronics recycling – Fee based at 50 cents a pound. This is available to anyone; not just Cumberland County residents.
- Cumberland County is continuing its efforts to work with Capital Area Transit.

Dauphin County –Report attached.

York County – Mark Ryder shared the following:

- Hired a new prison warden. Claire Doll was a deputy warden there and he was appointed last week.
- Finalizing the purchase of the end-user radio equipment associated with the 911 revamp. As for emergency services, York has officially decided to not fill Eric Bistline's position.

Committee Reports:

Public Safety Meeting: No meeting.

Chesapeake Bay–MS4 Audit Training on May 25, 2017 is being funded from the NFWF grant.

Legislative Update – Silcox provided a written report. A copy is included with these minutes.

PACOG – No report.

UCC Appeals/Act 45 – Terry Watts –

- Hearing on April 25, 2017 at 5 PM.
- Three cases heard – two in Upper Allen and one in Silver Spring Township.
- Two of the cases were resolved.
- One case has been suspended by the claimant who wishes to submit new information and work with the township to come to agreement.

The meeting was adjourned at 8:30 p.m. on motion by Fisher, seconded by Ken Martin, and passed unanimously.

The next meeting is June 19, 2017

Rhonda Campbell
Recording Secretary