

## MINUTES

### **DELEGATES IN ATTENDANCE:**

Carlisle Borough, Matthew Candland	Lower Allen Township, Rick Schin	South Hanover Township, Stephen Cordaro
Conewago Township, Gary Painter	Lower Paxton Township, Robin Lindsey	
Dillsburg Borough, Mark Ryder	Middle Paxton Township, Jim Fisher	South Middleton Township, Cory Adams
East Pennsboro Township, John Kuntzelman, Paul Hartman	Monroe Township, Carl Kuhl	Swatara Township, Tom Connolly
Hampden Township, Nate Silcox	New Cumberland Borough, Kevin Hall	Upper Allen Township, Ken Martin
Highspire Borough, Terry Watts	North Middleton Township, James Hare	Wormleysburg Borough, Margie Stuski
Lemoyne Borough, David Beasley	Royalton Borough, Terry Watts	
	Silver Spring Township, David Lenker	

### **NON-VOTING IN ATTENDANCE:**

Jim Hertzler, Cumberland County Commissioner	Gary Myers, Executive Director, CapCOG
Karen Young, HR Resolutions	Rhonda Campbell, Administrative Assistant, CapCOG
Kelly Lewis, Lewis Strategic/BeneCard PBF	
Michael Perry, BeneCard PBF	
Bob Zakrajsek, BeneCard PBF	

### **MUNICIPALITIES NOT IN ATTENDANCE:**

Annville Township	Goldsboro Borough	Paxtang Borough
Camp Hill Borough	Harrisburg City	Penbrook Borough
Carroll Township	Hummelstown Borough	Shiremanstown Borough
Dauphin Borough	Londonderry Township	Steelton Borough
Derry Township	Lower Swatara Township	Susquehanna Township
East Hanover Township	Mechanicsburg Borough	West Hanover Township
Fairview Township	Middletown Borough	
	Monaghan Township	

President Margie Stuski called the meeting to order. Stuski led the pledge to the flag. Stuski congratulated John Kuntzleman and Nate Silcox for being named President and 3<sup>rd</sup> VP respectively for PSATC. Round table introductions were made.

**Consent Agenda:** Stuski asked for edits to any consent agenda items. The following corrections were noted to the minutes:

- West Fairview Township should be Borough.
- Rick Schin's questions to Representative Kim were about limitations on executive sessions in HB 1531 – HB 37.
- Detweiller Park is 411 acres, not 111 acres as written.

Schin approved as corrected. Carl Kuhl seconded. A corrected copy will be provided to Delegates and Alternates.

The following questions were posed by Jim Fisher regarding the Treasurer's Report.

- Questions were asked in regards to the Financial Reports. The apparent discrepancies are due to the new "QuickBooks" software (previous QuickBooks software was old and outdated). It is the intention to expand the number of categories for financial reporting and payroll to better track revenue and expenditures. The reports will be updated to reflect these changes and submitted to delegates.

- Myers noted that we are working with our QuickBooks consultant to create a new Chart of Accounts that better represents CapCOG's income and expenditures for 2018. This will eliminate confusion. The new Chart of Accounts will be used when budgeting, so that no categories are missing.

## **Presentations:**

Karen Young, HR Resolutions – Myers introduced Karen Young who is the owner of HR Resolutions.

- Young provided an overview of HR Resolutions.
- The organization is 12 years old.
- They provide human resources services; anything a large company HR department does; they do.
- They use a project-based approach; do some on-site work as the HR department. Also offer on-call "help desk" email and phone support.
- As needed work – compliance review, handbooks, job descriptions, etc.
- Young provided information on the types of regulations affecting employers based on the number of employees.
- Employees are allowed to talk about their pay among themselves (per the National Labor Relations Act). Make sure your handbooks don't prohibit this.
- Young also shared a few statistics on different generations in the workforce.

Ken Martin asked about their fee structure. Young responded that it depends on the type of work.

Rick Schin asked why the profession was changed from personnel to HR. Young shared that in the late 1980's it was changed to HR when people started to talk about most expensive resource is people; people resources didn't sound good so human resources became the term. Now, people are referring to it as human capital management.

Kelly Lewis, Lewis Strategic – Myers introduced Kelly Lewis. Lewis then introduced Michael Perry, President of BeneCard PBF. Perry shared information on alternatives to prescription coverage.

- BeneCard is five years old.
- Perry provided an overview of BeneCard PBF and why it was started.
- Primary operations facility in Lower Allen Township; soon will be expanding into Upper Allen Township.
- National company – data center, 60,000 pharmacies; pay claims for members nationwide, approximately 400-500,000 members. City of Harrisburg, PA Judiciary, and other local companies are currently members.
- BeneCard owns and operate its operations.
- Stratification in industry; bigger players getting bigger and are inflexible. They have fewer products; less flexibility.
- Bob Zakrajsek, Regional VP Sales then presented.
- Everything BeneCard does is about better outcomes.
- Of all clients in 2015-2016, the increase for clients was 1.05%. The largest expressscripts; CVS, 2.5 minimum higher than BeneCard. Mid-range PBMs are as high as 11%
- BeneCard is another option for prescription drug benefits. Many have integrated with medical carriers. As more focus on prescription drugs. Employers are looking at carving out prescription drug benefits.
- BeneCard is a good option for municipalities, aligned incentives – help better manager prescription drug costs for employers and employees. The way BeneCard purchases, owns mail order facilities – they don't make same profit margin.
- Margie shared if you go online you can see how different pharmacies charge different amount.
- Each prescription has a medical code. BeneCard's contracts with retail pharmacies enable consistent pricing for clients.
- Most popular contract type is a pass through – amount charged by pharmacy to BeneCard is the same amount client pays.

- Typically about 30% of cost is being driven by 1% of employee population. Or 5% drives over 60% of cost. If you can coordinate care by including pharmacists, it can make a difference in inappropriate/dangerous care.
- PBMI in 2015 and 2016 ranked BeneCard #1 in all 35 categories decided by customers.

Robin Lindsay of Lower Paxton Township shared that she can testify to the value of BeneCard, which she has through her husband's employer. She is very happy with it. Mail order quick turnaround; service is remarkable. She asked why BeneCard doesn't use Walgreens. Zakrajsek answered that they do contract with Walgreens, but each client determines its own network construction; therefore, their network did not include Walgreens.

Martin asked if there was a minimum size group of employees? Zakrajsek said you need to be self-insured. BeneCard also provides fixed-rate solutions for a minimum of 100 employees.

### **Executive Directors' Report**

- June Stormwater training was on Targeted MS4 Compliance; 12 attendees. Upcoming stormwater trainings: July 27-Stream Restoration; September 28 – Practical Solutions to IDD&E – Classroom session; October, Bryan Seipp will do a field IDD&E training which is funded through the NFWF grant.
- Working with the Media training has been rescheduled for September 19.

### **New Business**

- Cooperative Agreement Harrisburg Regional Chamber – Stuskie shared that for a slight increase in CapCOG's Harrisburg Regional Chamber membership, our members would automatically become a member of the Harrisburg Regional Chamber, at no cost to the municipality and have access to the Chamber's programming and services. Jim Fisher motioned to approve the cooperative agreement. Silcox seconded. Unanimously approved.
- Stuskie reviewed information provided by Shireen Farr of the Cumberland Valley Visitors Bureau about short-term rentals with the increase of Air B&Bs. Information on this was also included in a CapCOG member update.
- PSAB Quality of Life – Stuskie shared this relates to snow on sidewalks in winter, overly high grass, etc. It is often an overlay of an existing ordinance. First is a warning – door knocker – if you don't start doing, you will be fined. If you fine them, you keep the money. Target the things most annoying. Local police often do it during foot patrol. In Wormleysburg, a large group of people were cited the first time, then it leveled off. Wormleysburg is working on an ordinance, which will be shared when completed.
- Public Notice Modernization Act Resolution –Silcox presented. Legal notices in print (local papers don't always publish daily). Senate bill 745 presents approach to legal notice advertising. Nate made motion to adopt resolution. Jim Fisher seconded. Unanimously approved. Resolution adopted.
- Treat No Treat – if person refuses to go to hospital after ambulance HB 1013 would address this. Silcox will prepare a draft resolution to adopt at next meeting in October.

### **Legislative report**

- Spending plan passed. Governor did not sign so it goes into law without signature. Now the legislature has to fund the budget. Continues to be in discussion. Fiscal code, tax reform code will be ancillary bills attached to the budget.
- Purchasing for fire departments/municipalities.
- Sewer lateral work on private properties. Passed senate and now in house.
  - David Lenker, Silver Spring Township commented that he serves on the Sewer Board. They have the option to lien on the property in Silver Spring Township. For compulsory hook on now and reimbursement made to municipality. Nate commented that the issue of going on private property now is what the bill addresses.
- SB633 – Uniform Construction Code. Main concern is it will limit amount municipalities could charge and number of vendors you could have. There is also a corresponding bill in the house.

**Public Safety Committee** - No public safety meeting.

**Cumberland County –**

- Jim Hertzler shared that the county recycling center opened on July 11. It is fee-based; they have a one-year contract with Sun King, who was the only bidder. 7500 lbs the first day open; second day twice as much. The Center is open from 2 to 6 PM on Tuesdays, 2 to 4 PM on Wednesdays and 9 AM to 1 PM on Saturdays.
  - As of first two days, 17,000-18,000 lbs of electronics.
  - There are security cameras to monitor; will prosecute if illegal dumping.
  - 43 cents to recycler, 7 cents to the county to cover costs.
  - Still need the legislature to address the issue of electronics recycling.
- Pleased with the state budget. The House passed bill would have eliminated state funding for adult and juvenile probation and Senate restored those.

**Dauphin County –** Report attached.

**York County –** Mark Ryder presented York report. A copy is attached.

**Chesapeake Bay –** A meeting with representatives from the Alliance for the Chesapeake Bay and Center for Watershed Protection is scheduled for August 22. The purpose of the meeting is to facilitate cooperation between the two organizations for the benefit of CapCOG members.

**PACOG –** John Kuntzleman shared copies of the PACOG Summer 2017 newsletter. A link to the newsletter will be in the next member update

**Cumberland County Radio Advisory Board –** Martin reported there was no meeting this month. Continuing work with commissioners and public safety staffs to have draft standard for inside building coverage for municipalities by December.

**UCC Board of Appeals -** Terry Watts shared there were no new appeals. Watts reported on the finding from the June UCC Board of Appeals filed by The Circle School regarding all gender restrooms. The appeals Board approved the requested variance as all safety and construction standards will be met.

**For the good of the order**

Schin made a motion to cancel the meeting in August. Ryder seconded. Unanimously approved.

Meeting adjourned 8:38 P.M. Next meeting is October 16, 2017. The September meeting is replaced by the Annual Picnic and Golf Tournament on September 18.